

TENANT SCRUTINY BOARD

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 1st July, 2015 at 1.30 pm

MEMBERSHIP

Sally Bannatyne

Jim Fergusson

Olga Gailite

John Gittos

Christine Gregory

Michael Healey

Maddy Hunter

Peter Middleton

Roderic Morgan

Barry Stanley

Andrew Williams

Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

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1			ELECTION OF CHAIR To approve the appointment of a Chair for the 2015/16 municipal year.	1 - 2
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows: No exempt items have been identified.	
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	

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4			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
5			MINUTES - 18 FEBRUARY AND 19 MARCH 2015 To confirm as a correct record, the minutes of the meetings held on 18 February and 19 March 2015.	3 - 8
6			TERMS OF REFERENCE AND PROCEDURE RULES To receive the Board's terms of reference and procedure rules.	9 - 20
7			TENANT SCRUTINY BOARD RECOMMENDATIONS - REVIEW OF ANNUAL TENANCY VISITS To consider an update regarding the Board's inquiry report into Annual Tenancy Visits.	21 - 32
8			WORK PROGRAMME - DISCUSSION WITH CHIEF OFFICER (HOUSING MANAGEMENT) To discuss with Liz Cook, Chief Officer (Housing Management) the work of Tenant Scrutiny Board including possible areas for Scrutiny.	33 - 44
9			DATES OF FUTURE MEETINGS To note the following meeting dates for the 2015/16 municipal year: <ul style="list-style-type: none"> • Wednesday, 2 September 2015 • Wednesday, 7 October 2015 • Wednesday, 4 November 2015 • Wednesday, 2 December 2015 • Wednesday, 6 January 2016 • Wednesday, 3 February 2016 • Wednesday, 2 March 2016 • Wednesday, 6 April 2016 (All meetings to take place at Leeds Civic Hall at 1.30pm)	

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	